



aztech

Environmental Policy

Public

Environmental Policy Statement

In Accordance with the Bribery Act 2010

1. Primary Responsibility

The directors are responsible for the review, maintenance and implementation of this policy.
This policy applies to all employees.

Introduction

The Environmental and Sustainability Policy of Aztech is to ensure so far as it is reasonably practicable that its operations will be carried out with a commitment to protecting and enhancing the environment.

2. Objectives

Our stated aims are to:

- Comply with all relevant regulatory requirements
- Incorporate environmental factors into business decisions
- Continuously improve our environmental performance particularly with regards to our recycling and re-use of paper
- Where possible we will use recycled or ecologically friendly paper
- Reduce our consumption of paper resources and improve the efficiency of those resources by printing double sided where practicable
- Manage waste generated from our business operations according to the principles of reduction, re-use and recycling
- Recycle all paper products, ink or toner cartridges
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements

3. Policy Details and Aims

- Comply with all relevant regulatory requirements
- Incorporate environmental factors into business decisions
- Continuously improve our environmental performance particularly with regards to our recycling and re-use of paper
- Where possible we will use recycled or ecologically friendly paper
- Reduce our consumption of paper resources and improve the efficiency of those resources by printing double sided where practicable
- Manage waste generated from our business operations according to the principles of reduction, re-use and recycling
- Recycle all paper products, ink or toner cartridges
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements
- Conserve energy and natural resources
- Have lighting and heating controls/sensors which will switch heating and lighting on and off when needed
- Review heating and cooling to ensure that it is efficient and effective
- Turn off electrical items when not in use or vacating the room
- Fit zone controls on heating system so areas not in use can be switched off
- Repair dripping taps immediately they are discovered
- Cut landfill waste by increasing reuse and the use of recycling schemes for furniture, IT equipment and electrical appliances
- Recycle paper, plastics, cans and kitchen waste
- Reduce amount of paper and printer consumables used by using electronic systems and only printing what is necessary
- Continue to promote the bike purchase scheme to provide discounted bicycles for staff and aim to minimize the use of unsustainable transport
- Provide sufficient and secure cycle storage facilities
- Provide information on cycle and pedestrian routes to the office
- Encourage the use of car sharing to reduce travelling costs, help the environment and reduce parking spaces
- To encourage sustainable procurement
- Use sustainable products where possible
- Purchase efficient and environmentally sound appliances and consider replacing old systems with environmentally friendlier alternatives
- To ensure that the Company buildings are clean
- To ensure that all cleaning products used are environmentally friendly
- Comply with all applicable environmental legislation